|  |  |  |
| --- | --- | --- |
| April 2024 Ph.D. Researcher Training Program Application FormSpecial Selection for International StudentsGraduate School of Business Administration, Hitotsubashi University | 受験番号 | ※記入しないこと |
| 入試区分 | 外国人特別選考 |
| Research Field | □Business Management | □Marketing | □Innovation |  |
| □Accounting Program | □Finance |  |
| Academic adviser | ※Please choose one your preferred academic adviser |
| Research subject |  |
| Name | Furigana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Native Language |  |
| Roman alphabet |  |
| Gender | □Male　　　□Female | Citizenship | Name of Country |
| Date of birth | Month / Day / Year | Age | 　　 |
| Latest academic background | Graduate field of study / Graduate degree earned |
| 　 Month / Day / Year　 □Conferred □Expected |
| Current contact | Mailing address:Home telephone:　　　　　　　　　Cellular phone:E-mail(PC): | Paste your photograph of the head and shoulders with clear face taken within the past 3 months. Write your name and preferred program(PhD Program)in block letters on the back of the photo.(4cm×5cm photo) |
| Emergency contact | Mailing address:Home telephone:　　　　　　　　　Cellular phone:E-mail(PC): |
| Educational background(from Elementary School) | Name of Institution(location) | Regular Years | PeriodFrom(MM/YYYY)To(MM/YYYY) | Major subject /Degree earned(University) |
| Elementary Education / Elementary School |  | ~ |  |
| Secondary Education / Lower School |  | ~ |  |
| Secondary Education / Upper School |  | ~ |  |
| Higher Education / Undergraduate Level |  | ~ |  |
| Higher Education / Graduate Level |  | ~ |  |
| Research /Work experience | Name of Research Institute / Company(location) | Number of Years  | PeriodFrom(MM/YYYY)To(MM/YYYY) | Research theme/ Final job title |
|  |  | ~ |  |
|  |  | ~ |  |
|  |  | ~ |  |
|  |  | ~ |  |
| Status of residence □Student　□Other(Specifically　 　　　 ) | Scholarship □ Government-financed □ Privately financed |

Instructions on Application Form

1.The years and dates should be written in the Anno Domini(AD)system.

2.If the blank spaces are not sufficient for the information required in each column such as “Educational background” and “Research/work experience,” please attach a separate sheet.

3.You should choose your research field and academic advisor from your field. The potential advisers are listed in our website<<https://www.sba.hub.hit-u.ac.jp/admission/guidebook/>>. It is impossible for you to choose an adviser who is not listed even if he/she belongs to our faculty.

4.The research subject in your application form should be the same as what is written in your research proposal.

5.Please insert one space character between your family name and first name in the column of “name in furigana.” A voiced sound symbol or a semi-voiced sound symbol does not need to be divided with a character.

6.If you have a Korean nationality, please enter your name in both Hangul(Korean)characters and Chinese characters in the column of the “name in native language.”

7.Please enter your family name first, then your first name, if necessary, your middle name in the column of the “name in Roman alphabet.” Especially, if you have a foreign nationality, please be careful for the order of your first, middle and family name and enter your spelling exactly as it appears in your passport.

8.Please enter your age on the first day of the application period [p.4] in the column of the “age.”

9.Hitotsubashi University will send an acceptance letter and other documents on admissions procedures to your mailing address listed in the column of “current contact.” Also, Hitotsubashi University will send your admission ticket for an examination to the address you write on “the envelope for sending admission ticket.”

10.If you will be staying at a different location from your current address while you are completing the application process, please enter the address(where correspondence from Hitotsubashi University will be sure to reach you), phone number and e-mail address in the column of the “emergency contact.” If your address during the application period will be the same as your current address, please enter “same as above.” It is important for you to fill out the emergency contact information since Hitotsubashi University will need it to contact you in case that Hitotsubashi University finds any deficiency in your application documents. If Hitotsubashi University cannot contact you during the application period to solve your problems with your application, you will be disqualified from taking the examination.

11.Please write the names of all institutions in full starting with your elementary school to your most recent school in the column of the “educational background.” For any institution outside Japan, please also enter the location after the name of the institution. In addition, the name of any university should include a department, and the name of any graduate school should include the major. If you transferred to another institution or withdrew from the institution before graduation, please enter “transfer” or “withdrawal” after the name of the institution. It is not necessary for you to enter the name of any school attended only for the purpose of preparing for university entrance qualification examinations. However, if you studied in a Japanese school as an international student, please enter the name of it. If the name of the institution changed, please enter its previous name first(as it was at the time of your graduation)and then its current name: “previous university(current university).” The name of any university in Japan should include the classification such as “national,” “public,” and “private,” but the name of any university overseas should not include this classification mentioned above.

12.Please enter the name in full of any research institute/company where you engaged in full-time work in the column of the “research/work experience.” Please do not include part-time jobs except in the case of a director or an auditor. Also, please exclude any part-time jobs during your schooling, since these jobs are not regarded as research/work experiences in this application.

13.If the name of company changed because of merger or corporate name modification, please write as “the current company name” in the column of the “Research/work experience.” It is not necessary for you to enter them separately.

14.If you experienced Shukko(in Japanese)which means that your employer did not change but you worked in a different company from your employer, it is not necessary for you to enter the company name in the column of the “research/work experience.” However, in the case of Tenseki(in Japanese)which means you worked in the same company but your employer changed, please add the company name in the column.

15.Please enter your status exactly as it appears in your “residence card” in the column of “others” of “status of residence” in “Notes.” If you are not registered as alien in Japan, “passport” should be written in it.

16.All scholarships other than Japanese-government(Ministry of Education, Culture, Sports, Science and Technology)-financed ones are regarded as privately financed scholarships.

|  |
| --- |
| April 2024 Ph.D. Researcher Training Program Special Selection for International StudentsPhotograph Card for Entrance Examination |
| NO. | ※University use |
| Furigana |  | □ Male□ Female |
| Name　　　 |  |
| Date of birth | Month / Day　　/ Year |
| Paste your photograph of the head and shoulders with clear face taken within the past 3 months.Write your name and preferred program(PhD Program)in block letters on the back of the photo.(4cm×5cm photo) | Interview | ※University use |
|  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| Research ProposalApril 2024 Ph.D. Researcher Training Program, Special Selection for International StudentsGraduate School of Business Administration, Hitotsubashi University | 受験番号 | ※記入しないこと |
| 入試区分 | 外国人特別選考 |
| Research Field | □Business Management | □Marketing | □Innovation |  |
| □Accounting Program | □Finance |  |
| Name of your preferred Academic Adviser(required) | (the same as the adviser in your application form) |
| Research Subject |  |

Please describe your research proposal with this form for a cover(Approximately 3,000 characters in Japanese or 1,500 words in English)and make a total of 3 copies(one original and two duplicates).

Also, please staple them together in two places(marked with the dotted line)on the left side.

|  |  |  |
| --- | --- | --- |
| 2024年度一橋大学大学院経営管理研究科博士後期課程研究者養成コース　指導教員等の推薦所見 | 受験番号 | ※記入しないこと |
|  |
| Letter of Reference to be submitted to Graduate School of Business Administration, Hitotsubashi University |

これまでの研究の成果、将来の研究計画及び特記すべき能力など選考にあたって参考となる事項を具体的に御記入ください(日本語又は英語で御記入ください)。

Please comment on the suitability of the applicant for admission, giving an evaluation of the applicant’s research program, intellectual ability and qualities.(Please use either Japanese or English)

志願者氏名 Name of the applicant(Please print):

|  |
| --- |
| 年月日 Date: |
| 署　名 Authorized Signature: | 印 |
| 氏　名 Name(Please print ): |
| 職　名 Position or Title: |
| 組織名 Institution:  |
| 所在地 Address: |
| ※厳封の上、志願者にお渡しください。Please return this form as soon as possible directly to the applicant in a tightly sealed envelope. |

|  |  |  |
| --- | --- | --- |
| 2024年度一橋大学大学院経営管理研究科博士後期課程研究者養成コース　正規雇用及び復職証明書 | 受験番号 | ※記入しないこと |
|  |
| CERTIFICATE OF EMPLOYMENT/REINSTATEMENT |

年　　月　　日

Date

　Year / Month / Date

一橋大学大学院経営管理研究科長殿

To: Dean of the Graduate School of Business Administration, Hitotsubashi University

　下記のものは、現在当組織に在職しており、日本での留学から帰国した後には当組織に復職する予定であることを証明します。

　I hereby certify that the person named below is an employee of our organization, and that person will be reinstated in our office after coming back to our country from Japan.

|  |
| --- |
| 国籍Nationality: |
| 氏名Name |
| 生年月日Date of Birth |
| 役職Position |
| 職種Title:  |

［証明者］

Certified by:

|  |
| --- |
| 所属組織長名Name of the Head |
| 肩書Title |
| 所属組織名Name of Organization |
| 署名Signature |

|  |  |  |
| --- | --- | --- |
| 2024年度一橋大学大学院経営管理研究科博士後期課程研究者養成コース　オンライン面接申込書 | 受験番号 | ※記入しないこと |
|  |
| Application Form for Online Interview |

年　　月　　日

Date

　Year / Month / Date

私は、「博士後期課程編入学試験(外国人特別選考)」の第1次選考(書類選考)に合格した場合は、オンライン面接の受験を希望します。

I hereby apply for an online interview in the event of passing the first round of the entrance examination for the Graduate School of Business Administration Ph.D. Program, Hitotsubashi University(Special Selection for International Students).

オンライン面接受験理由(勤務先の国名・大学名等を記載すること)

Describe the reason(s)why you wish to have an online interview(please include information about your place of study or work, including its name and location)

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

一橋大学大学院経営管理研究科長殿

To: Dean of the Graduate School of Business Administration, Hitotsubashi University

|  |
| --- |
| 署名Signature |
| 電話番号Cellular phone:: |
| メールアドレスE-mail(PC): |

|  |  |  |
| --- | --- | --- |
| 2024年度一橋大学大学院経営管理研究科博士後期課程研究者養成コース　出願受理メール確認書 | 受験番号 | ※記入しないこと |
| 入試区分 | 外国人特別選考 |

一橋大学大学院経営管理研究科長　殿

私は、以下条件について理解・承諾をした上で出願受理の通知をメールにて受け取ることを確認いたしました。

以下、□については全て✓をして提出のこと

□自身の責任において、出願受理メールを受信できるよう準備をいたします。

□出願受理メールを受け取り次第、速やかに発信元メールアドレスへ受取確認(受験番号・氏名等の報告)のメールを送信します。

□試験２日前までに出願受理メールが届かない場合は、必ず経営管理研究科事務室へ問い合わせます。

□試験日程及び開始時刻については、自身の責任において募集要項または経営管理研究科ホームページにて最新情報の確認を行います。

|  |
| --- |
| 写真貼付欄1. 最近3ヶ月以内に撮影した、正面向、上半身、脱帽の写真を枠内に正しく貼ること。2. 写真の裏面に志望コース・氏名を記入すること。3. 貼付する写真のサイズは縦5cm×横4cm以上で、枠内に収まる大きさとする。 |
|

|  |
| --- |
| 生年月日: |
| 志願者氏名(直筆でサインすること): |

|  |  |  |
| --- | --- | --- |
| 2024年度一橋大学大学院経営管理研究科博士後期課程研究者養成コース　出願書類送付リスト | 受験番号 | ※記入しないこと |
| 入試区分 | 外国人特別選考 |
| 氏名 |  |  |

この書類を一番上にして、以下のリスト順に封入してください。

**提出書類には、原本が必要なものや、写真や所定金額の切手を貼付のうえで提出が必要な書類があります。**

**詳細は募集要項内の出願書類等をよく読み、提出してください。**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ✓ | 所定様式 | 提出書類等 | 部数 | 備考 |
|  | ＊ | 出願書類送付リスト | 本紙 |  |
|  | ＊ | 入学志願票 | ４部 |  |
|  | ＊ | 写真票 | １部 |  |
|  |  | 成績証明書 | ３部 |  |
|  |  | 修士課程修了証明書等 | １部 |  |
|  |  | 研究業績 | ３部 |  |
|  |  | 修士論文等要旨 | ３部 |  |
|  |  | 研究計画書 | ３部 |  |
|  |  | 検定料納入の証明書 | １部 |  |
|  | ＊ | 指導教員等の推薦所見 | １部 |  |
|  | ＊ | 正規雇用及び復職証明書 | １部 |  |
|  | ＊ | オンライン面接申込書 | １部 |  |
|  |  | 英語能力に関する証明書 | １部 |  |
|  |  | 在留カードの写し | １部 |  |
|  |  | 受験票送付用封筒(404円分切手貼付) | １部 |  |
|  | ＊ | 出願受理メール確認書 |  |