



# Payer Guide お支払いガイド

Hitotsubashi University | Enrollment Fee

一橋大学 入学料

For Quick Start

<http://lp-hit-u-enrollment.flywire.com/>



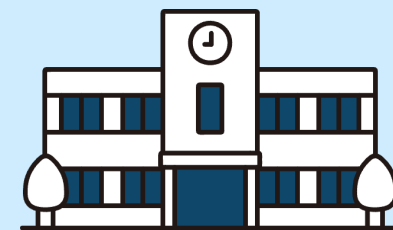
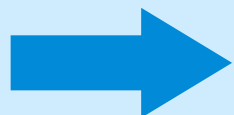
# About Flywire フライワイヤーとは

Flywire is a payment service used by international students worldwide.  
Students/parents can pay in 240+ countries/ territories and 140+ currencies.  
You can select payment options such as bank transfer, credit card, and various online services.

フライワイヤーは、世界中の留学生に利用される支払サービスです。  
240以上の国や地域で、また、140以上の通貨で支払いができます。  
自国の銀行やクレジットカードのほか、各国のオンラインサービスも利用できます。



Students/Payers  
学生/支払者



Hitotsubashi University  
一橋大学

# Overview 全体の流れ

## Step 1

**Access to  
Flywire**

**Flywireに  
アクセスする**

Ref : P.3-5

Access the Flywire website through the designated link.

FlywireのWebページに指定リンクからアクセスしてください。

## Step 2

**Make a booking  
on Flywire**

**Flywireで  
支払手続きをする**

Ref : P.6-12

On the Flywire website, select a payment method and register your information.

FlywireのWebサイトで支払方法を選び、支払者情報を登録してください。

## Step 3

**Transfer or  
Settlement**

**送金する**

Ref : P.13-15

Follow Flywire's on-screen instructions to send money using the method you selected in Step 2.

Flywireの画面指示のとおり、Step2で選択した方法で送金してください。

## Step 4

**Track  
your payment**

**支払状況を確認する**

Ref : P.16-17

Track your payment status through tracking link and email notifications.

追跡リンクやEメールで支払状況を確認してください。

**Step 1**

**Access to  
Flywire**

**Flywireに  
アクセスする**

**Step 2**

**Make a booking  
on Flywire**

**Flywireで  
支払手続きをする**

**Step 3**

**Transfer or  
Settlement**

**送金する**

**Step 4**

**Track  
your payment**

**支払状況を確認する**

¥ \$ ~~¥~~ £ € R ₹ ¥ \$ ~~¥~~ £ € ₪



# Step 1-1

## Access to Flywire payment portal    Flywireの支払ポータルにアクセスする

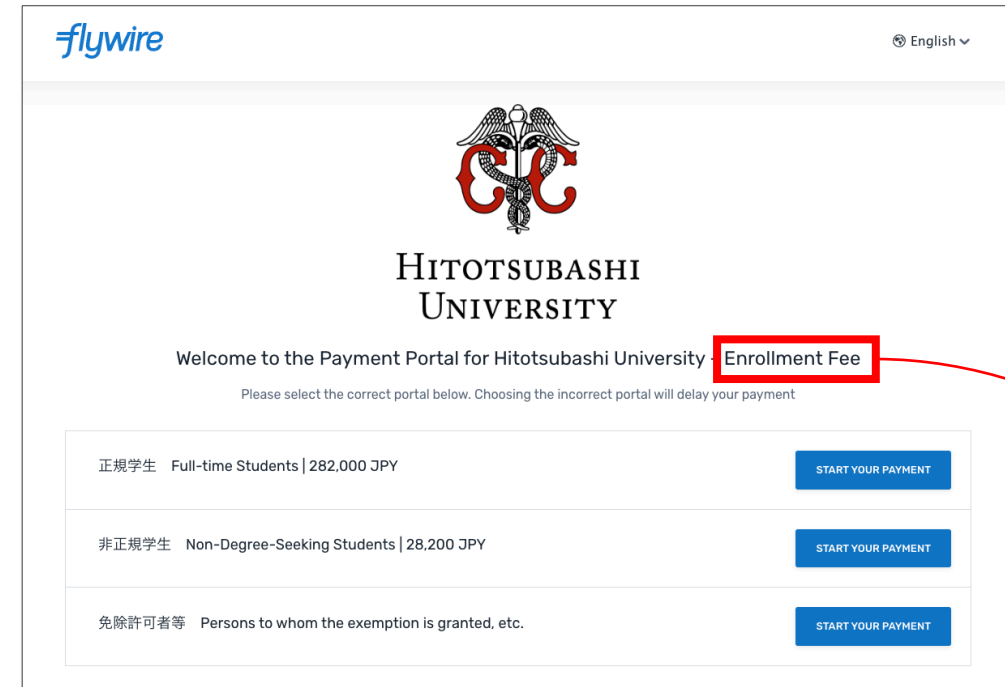
Payment portal  
for Enrollment Fee  
入学料用 支払ポータル

<http://lp-hit-u-enrollment.flywire.com/>



Access to the above URL or read the QR code.

上記URLまたはQRコードからFlywireのWebページにアクセスしてください。



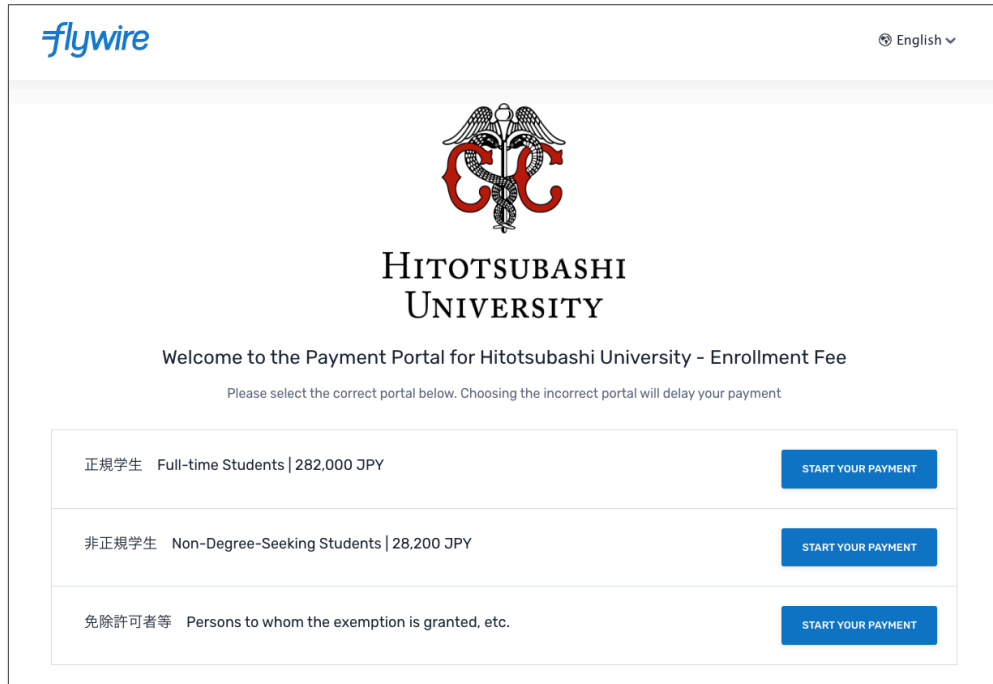
Hitotsubashi University has several Flywire portals for each payment item. Make sure your payment purpose matches the name of Flywire portal you accessed.

一橋大学には、支払項目ごとに複数のFlywireページがあります。支払目的が、Flywireのポータル名と一致することを確認してください。

## Step 1-2

## Choose payment menu

## 支払メニューを選択する



flywire English

**HITOTSUBASHI UNIVERSITY**

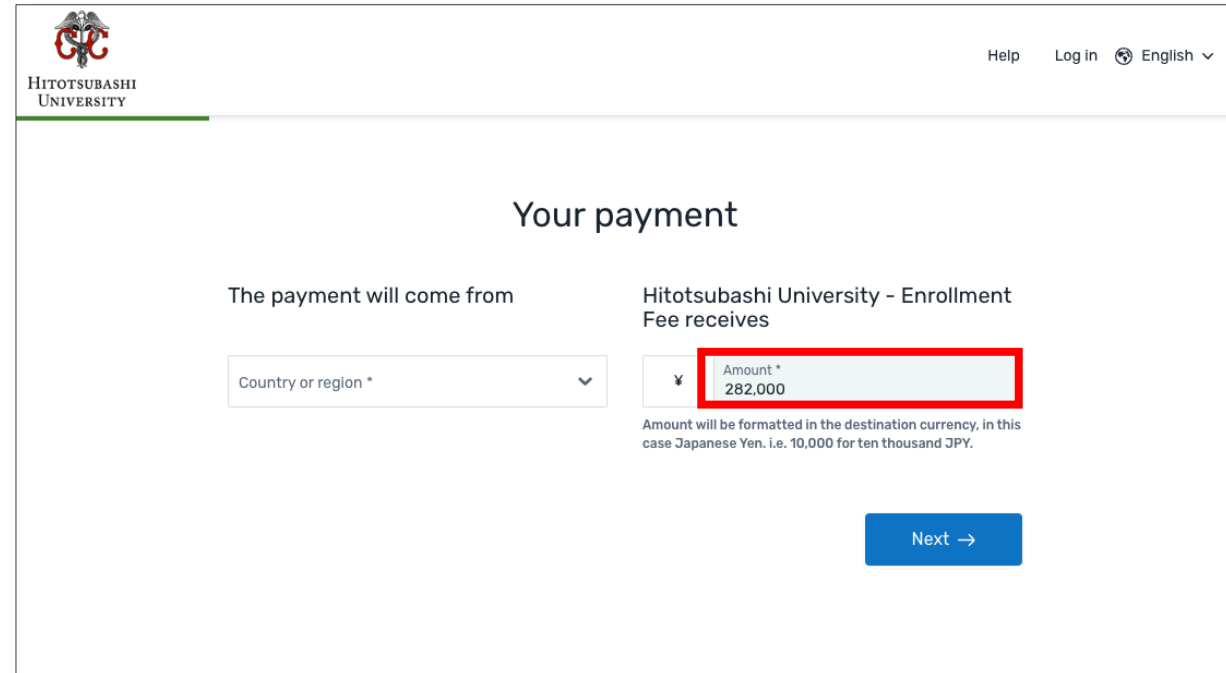
Welcome to the Payment Portal for Hitotsubashi University - Enrollment Fee

Please select the correct portal below. Choosing the incorrect portal will delay your payment

正規学生 Full-time Students   282,000 JPY	START YOUR PAYMENT
非正規学生 Non-Degree-Seeking Students   28,200 JPY	START YOUR PAYMENT
免除許可者等 Persons to whom the exemption is granted, etc.	START YOUR PAYMENT

Click “START YOUR PAYMENT” button for which you would like to pay.

支払を行いたいメニューの「支払いを開始」ボタンをクリックします。



**Hitotsubashi UNIVERSITY**

Help Log in English

### Your payment

The payment will come from

Country or region \*

Hitotsubashi University - Enrollment Fee receives

Amount \* 282,000

Amount will be formatted in the destination currency, in this case Japanese Yen. I.e. 10,000 for ten thousand JPY.

Next →

Check the amount displayed on the next page.

移動後のページに表示される金額を確認します。



¥ \$ ~~₤~~ £ € R ₹ ¥ \$ ~~₤~~ £ € ₣

# Step 2-1

## Select your country

## 送金元の国を選択する

- Choose the country your payment will come from.  
支払元の国を選択してください。

The screenshot shows the 'Your payment' section of the Hitotsubashi University enrollment fee payment interface. The page header includes the university logo and navigation links for 'Help', 'Log in', and 'English'. The main heading is 'Your payment'. Below this, there are two columns. The left column is titled 'The payment will come from' and contains a dropdown menu labeled 'Country or region \*'. The dropdown is open, showing a list of countries and regions: 'Central African Republic', 'Chad', 'Chile', 'China' (which is highlighted in blue), 'Christmas Island', and 'Cocos (Keeling) Islands'. The right column is titled 'Hitotsubashi University - Enrollment Fee receives' and contains a currency selector set to '¥' and an 'Amount \*' field with the value '282,000'. Below the amount field, a note states: 'Amount will be formatted in the destination currency, in this case Japanese Yen. I.e. 10,000 for ten thousand JPY.' At the bottom right of the form is a blue button labeled 'Next →'.



# Step 2-2

## Select your payment method

## 支払方法を選択する

The screenshot shows the Hitotsubashi University website's payment selection page. At the top, there's a header with the university logo, 'Hitotsubashi University', and navigation links for 'Help', 'Log in', and 'English'. Below the header, the main heading is 'Select your preferred payment method'. A banner at the top of the selection area says 'Best Price Guaranteed' with a link to 'Subject to terms and conditions'. There are four payment options listed, each with a 'Select' button and an 'Important info' link. The first option is 'RMB transfer in Chinese Yuan (CNY) - A Payment notice/bill/invoice from institution is required' with a total of ¥13,651.00. The second is 'Weixin Pay in CNY - A studying certificate and payment notice/bill/invoice from institution are both required' with a total of ¥13,736.00. The third, highlighted as 'FAST & MOST POPULAR', is 'UnionPay debit card in Chinese Yuan (CNY)' with a total of ¥13,693.00 and includes a QR code. The fourth is 'Alipay in Chinese Yuan (CNY) - A Payment notice/bill/invoice from institution is required' with a total of ¥13,750.00.

Hitotsubashi University

Help Log in English

### Select your preferred payment method

Best Price Guaranteed Subject to terms and conditions

**RMB transfer in Chinese Yuan (CNY) - A Payment notice/bill/invoice from institution is required**  
¥13,651.00 [Select](#)  
[Important info](#)

**Weixin Pay in CNY - A studying certificate and payment notice/bill/invoice from institution are both required**  
¥13,736.00 [Select](#)  
[Important info](#)

**FAST & MOST POPULAR**  
**UnionPay debit card in Chinese Yuan (CNY)**  
¥13,693.00 [Select](#)  
Supports:   
[Important info](#)

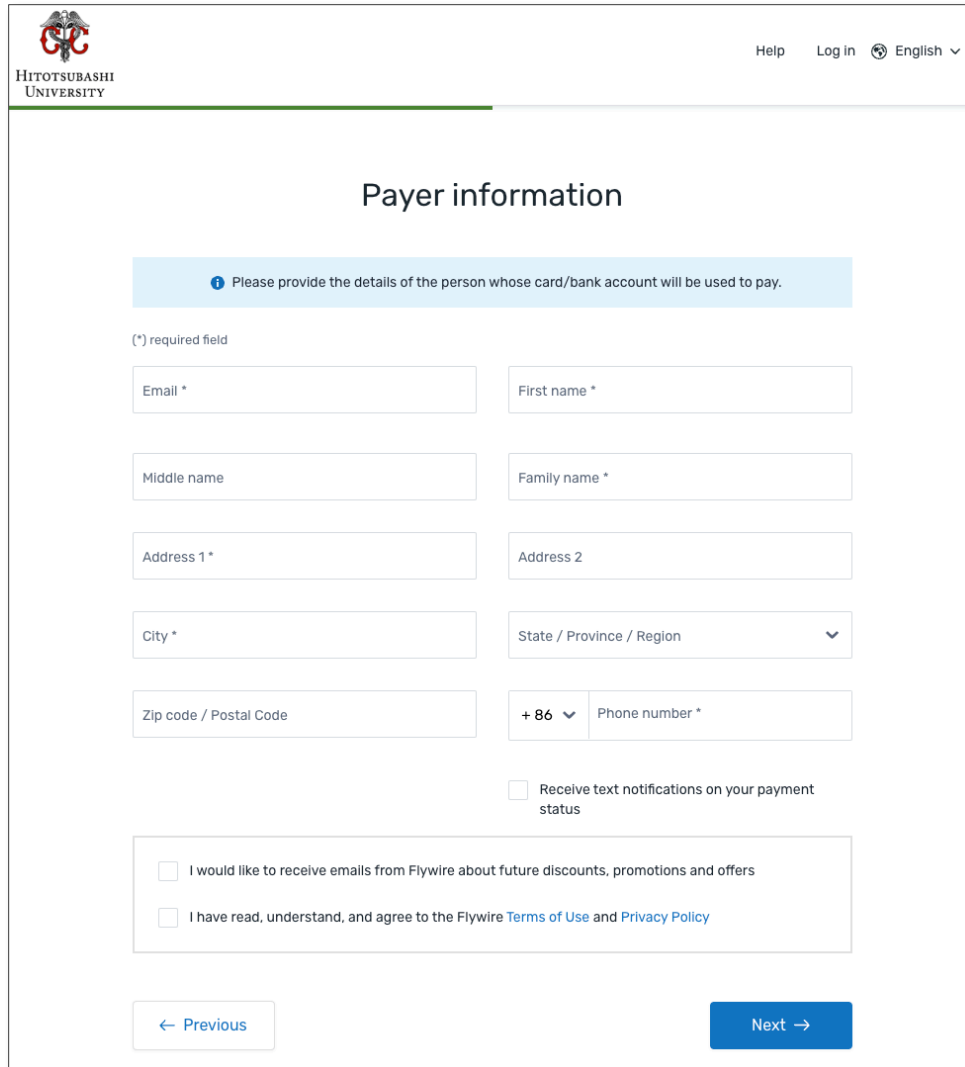
**Alipay in Chinese Yuan (CNY) - A Payment notice/bill/invoice from institution is required**  
¥13,750.00 [Select](#)

- Based on your country selection, Flywire will automatically display your local currency rate with the appropriate payment options.  
支払元の国で使える支払方法が自動的に表示されます。
- If you transfer funds in your local currency, the amount due will include our fees and all foreign exchange and processing fees charged by our payment partners if applicable. Flywire will not impose any additional fees on top of this amount due. 現地通貨で支払う場合は、フライワイヤーとパートナーの決済手数料がすべて含まれた総額が表示されます。この金額以外にフライワイヤーが追加料金を課すことはありません。

## Step 2-3

## Enter the payer's information

## 支払者情報を入力する



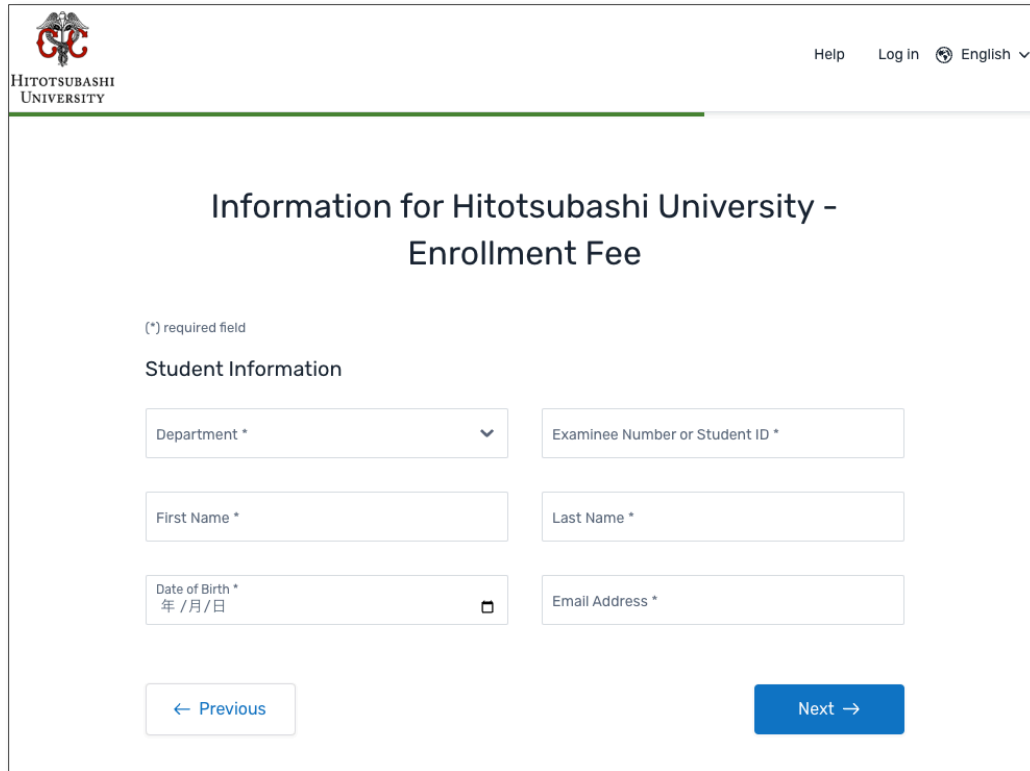
The screenshot shows the 'Payer information' form on the Hitotsubashi University website. The form includes a header with the university logo and navigation links (Help, Log in, English). A blue banner instructs the user to provide details of the person whose card/bank account will be used to pay. The form fields are organized into two columns. The left column contains 'Email \*', 'Middle name', 'Address 1 \*', 'City \*', and 'Zip code / Postal Code'. The right column contains 'First name \*', 'Family name \*', 'Address 2', 'State / Province / Region' (a dropdown menu), and 'Phone number \*' (preceded by a '+86' country code dropdown). Below the address fields, there is a checkbox for 'Receive text notifications on your payment status'. At the bottom, there are two checkboxes: 'I would like to receive emails from Flywire about future discounts, promotions and offers' and 'I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy'. Navigation buttons '← Previous' and 'Next →' are located at the bottom of the form.

- Enter the payer's personal details and contact information. The payer is the cardholder or account holder, not necessarily the student himself/herself.  
支払者の情報を入力してください。  
支払者とは、カード名義人や口座保有者のことで、学生ご本人である必要はありません。
- Agree to Flywire's terms and conditions by checking the box at the bottom of the form.  
利用規約とプライバシーポリシーに同意のうえ、チェックしてください。

# Step 2-4

## Enter the student's information

## 学生情報を入力する



The screenshot shows the 'Information for Hitotsubashi University - Enrollment Fee' page. At the top left is the Hitotsubashi University logo. At the top right are links for 'Help', 'Log in', and a language dropdown set to 'English'. The main heading is 'Information for Hitotsubashi University - Enrollment Fee'. Below this is a note: '(\*) required field'. The section is titled 'Student Information'. It contains six input fields arranged in three rows: 'Department \*' (a dropdown menu), 'Examinee Number or Student ID \*' (a text field), 'First Name \*' (a text field), 'Last Name \*' (a text field), 'Date of Birth \*' (a date picker showing '年 / 月 / 日'), and 'Email Address \*' (a text field). At the bottom left is a '← Previous' button, and at the bottom right is a blue 'Next →' button.

- Enter the student's personal details and contact information.  
学生の情報を入力してください。

## Step 2-5

## Review your information 入力内容を確認する

Review and confirm payment information

Payment information	You will send <b>¥13,831.00</b>  Hitotsubashi University - Enrollment Fee will receive <b>¥282,000</b>  Discount code ⓘ <input type="text" value="Enter discount code (Optional)"/> <input type="button" value="APPLY"/>  Country or region <b>China</b>													
Payment method	You selected <b>UnionPay credit card in Chinese Yuan (CNY)</b>													
Payer information	<table> <tr> <td>First name <b>Test</b></td> <td>Middle name <b>-</b></td> </tr> <tr> <td>Family name <b>Test</b></td> <td>Address 1 <b>Test</b></td> </tr> <tr> <td>Address 2 <b>-</b></td> <td>City <b>Test</b></td> </tr> <tr> <td>State / Province / Region <b>-</b></td> <td>Zip code / Postal Code <b>11111111</b></td> </tr> <tr> <td>Country <b>China</b></td> <td>Phone number <b>+86 11111111</b></td> </tr> <tr> <td colspan="2">Email <b>test@test.test</b></td> </tr> </table>		First name <b>Test</b>	Middle name <b>-</b>	Family name <b>Test</b>	Address 1 <b>Test</b>	Address 2 <b>-</b>	City <b>Test</b>	State / Province / Region <b>-</b>	Zip code / Postal Code <b>11111111</b>	Country <b>China</b>	Phone number <b>+86 11111111</b>	Email <b>test@test.test</b>	
First name <b>Test</b>	Middle name <b>-</b>													
Family name <b>Test</b>	Address 1 <b>Test</b>													
Address 2 <b>-</b>	City <b>Test</b>													
State / Province / Region <b>-</b>	Zip code / Postal Code <b>11111111</b>													
Country <b>China</b>	Phone number <b>+86 11111111</b>													
Email <b>test@test.test</b>														
Student Information	<table> <tr> <td>Department ソーシャル・データサイエ ンス研究科 Graduate School of Social Data Science</td> <td>Examinee Number or Student ID <b>TEST</b></td> </tr> <tr> <td>First Name <b>Test</b></td> <td>Last Name <b>Test</b></td> </tr> <tr> <td colspan="2">Date of Birth <b>2000/12/31</b></td> </tr> <tr> <td colspan="2">Email Address <b>test@test.test</b></td> </tr> </table> <p>ⓘ We will use <b>test@test.test</b> and <b>+86 11111111</b> as contact details for notifications and any payment-related issues. <a href="#">Edit details</a></p>		Department ソーシャル・データサイエ ンス研究科 Graduate School of Social Data Science	Examinee Number or Student ID <b>TEST</b>	First Name <b>Test</b>	Last Name <b>Test</b>	Date of Birth <b>2000/12/31</b>		Email Address <b>test@test.test</b>					
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First Name <b>Test</b>	Last Name <b>Test</b>													
Date of Birth <b>2000/12/31</b>														
Email Address <b>test@test.test</b>														

← Previous

- Review the payer and student's information for accuracy. Use the "Previous" button if you would like to edit your information.  
支払者情報と学生情報を確認してください。編集に戻る場合は「前へ」をクリックしてください。

## Step 2-6

## Confirm your payment booking

## 支払予約を確認する

Please initiate the transaction of \$201.00 with your bank no later than December 17, 2024.

Status ● Payment pending [Why is my payment pending?](#) Payment ID SIN265883218

You send to Flywire \$201.00

AAA University receives ¥30,000

Flywire is waiting to receive your funds.

Have you made the transfer? [Upload a proof of payment](#) (Optional)

Now, you need to make a bank transfer from your bank account to ours no later than **December 17, 2024**

**How can I complete my bank transfer?**  
You will need to complete your bank transfer outside of Flywire's platform via online banking, telephone transfer or by visiting your local bank branch in person. [More info](#)

Please use the payment instructions below to transfer your funds to Flywire. Keep in mind that it will take 2-3 business days for us to receive your payment.

Payment instructions

Amount to pay	\$201.00
Reference / Payment ID	SIN265883218 <small>You must include this reference so we can identify your payment</small>
Remittance Information / Reference	SIN265883218 - AAA University
Beneficiary Bank	CITIBANK NA
Beneficiary Bank Address	222 3RD ST FL 4 CAMBRIDGE, MA 02142
Beneficiary Account Number	1255481189
ABA	221172610

Add this payment to your Flywire account

[Add payment](#)

[Log in or Sign up to manage your payment:](#)

[Upload a proof of payment](#)

[Edit payment details](#)

[SMS notifications](#)

[Cancel payment](#)

[Download payment receipt](#)  
Your payment receipt will be available for download after the payment is complete.

Share your payment details

[Share](#)

- When a screen like this appears, your payment “booking” has been successfully completed.  
このような画面が表示されたら、支払の「予約」が完了です。
- At this point, no money has been transferred from anywhere yet.** Please transfer the money in the step 3.  
**この時点では、まだ送金が行われていません。** 次のステップ 3 で送金を行ってください。

Once payment is completed after Step 3, the status will be displayed as shown below.

ステップ 3 の支払が完了すると、以下のようにステータスが表示されます。

Your payment to AAA University was sent on December 12, 2024. It may take a few days for the institution to update their account.

Status ● Payment delivered Payment ID SIN298750518

You send to Flywire \$201.00

AAA University receives ¥30,000

Your payment is completed!



¥ \$ ₯ £ € R ₹ ¥ \$ ₯ £ € ₣



# Step 3

## For bank transfer payments

## 自国で銀行送金により支払う

\* Excluding some countries  
一部の国を除く

Please initiate the transaction of \$201.00 with your bank no later than December 17, 2024. ⓘ

Status ● Payment pending ⓘ Why is my payment pending? Payment ID SIN265883218 ⓘ

You send to Flywire **\$201.00** AAA University receives **¥30,000**

ⓘ Flywire is waiting to receive your funds.

Have you made the transfer? [Upload a proof of payment](#) (Optional)

**Now, you need to make a bank transfer from your bank account to ours no later than December 17, 2024**

❓ **How can I complete my bank transfer?**  
You will need to complete your bank transfer outside of Flywire's platform via online banking, telephone transfer or by visiting your local bank branch in person. [More info](#)

Please use the payment instructions below to transfer your funds to Flywire. Keep in mind that it will take 2-3 business days for us to receive your payment.

**Payment instructions**

Amount to pay	<b>\$201.00</b>
Reference / Payment ID	<b>SIN265883218</b> ❗ You must include this reference so we can identify your payment
Remittance Information / Reference	SIN265883218 - AAA University
Beneficiary Bank	CITIBANK NA
Beneficiary Bank Address	222 3RD ST FL 4 CAMBRIDGE, MA 02142
Beneficiary Account Number	1255481189
ABA	221172610

Add this payment to your Flywire account

[Add payment](#)

🔒 Log in or Sign up to manage your payment:

**NEW**

[Upload a proof of payment](#)

[Edit payment details](#)

[SMS notifications](#)

[Cancel payment](#)

[Download payment receipt](#)  
Your payment receipt will be available for download after the payment is complete.

Share your payment details

[Share](#)

- Bank remittances are not available in some countries. In such cases, please pay by other methods, such as credit card.  
一部の国では銀行送金の利用ができません。その場合はクレジットカードなど他の方法でお支払いください。
- Please send money from your bank account in your selected country to Flywire's bank account via online banking, ATM, or by visiting your local bank branch in person.  
選択した国の銀行口座から、フライワイヤーの口座に送金してください。  
ATM・窓口のほかに、オンラインバンキングも使えます。
- Your payment instructions will be automatically displayed, based on the country you choose.  
送金する際の注意事項は、この画面に記載されています。
- You can also download a copy of these instructions in a PDF document by clicking "Download instructions for the bank transfer" button shown below.  
画面の下にある「銀行送金の手順をダウンロード」を押すと、PDFの案内を確認できます。

# Step 3

## For credit card payments


## クレジットカードで支払う

Please initiate your payment of ¥1,509.00 no later than your [Flywire due date](#) of December 13, 2024.

Status ● Payment pending    Payment ID JPD389574420 ?

You send to Flywire  
**¥1,509.00**  
Inclusive of our fees ⓘ

Japan Demo Page receives  
**¥30,000**



**Flywire is waiting to receive your funds.**

### Payment details

Cardholder's first name

Cardholder's family name

Card number


Expiry date (MM\_  )

CVV


☐ Save card for future payments


**PAY**


Add this payment to your Flywire account

 [Log in](#) or [Sign up](#) to manage your payment:

[Edit payment details](#)

 [SMS notifications](#)

 [Cancel payment](#)

 [Download payment receipt](#)

Your payment receipt will be available for download after the payment is complete.

Share your payment details

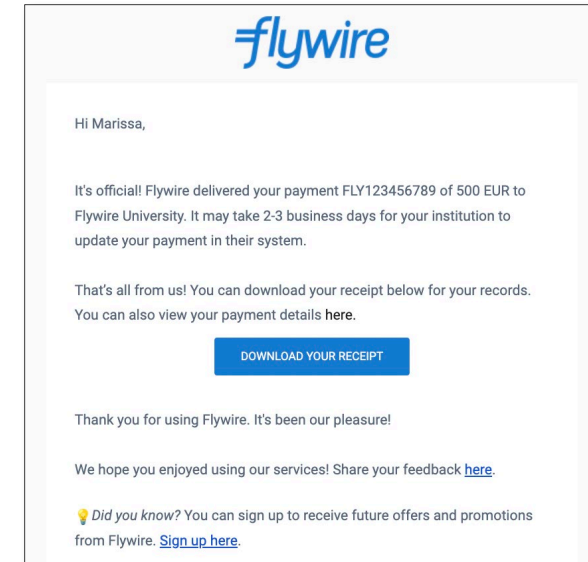
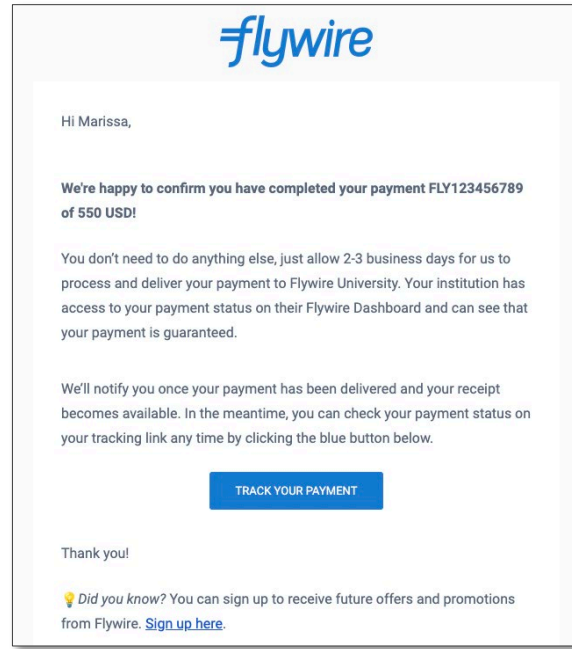
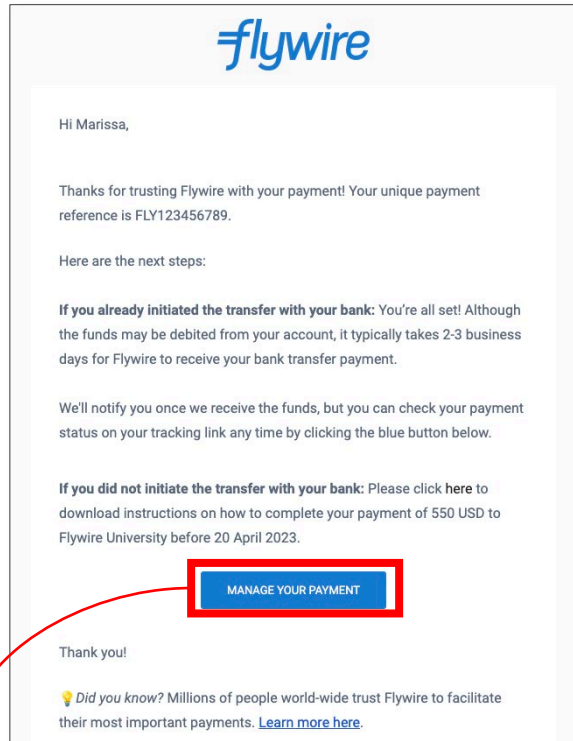
- Enter your card number, name, expiration date and security code (CVV).  
カード番号、カード所有者の氏名、有効期限、セキュリティコード（CVV）を入力してください。
- Enter your information within 15 minutes to avoid your session timing out.  
タイムアウトにならないよう、15分以内に入力してください。
- Click “PAY” to continue.  
「支払う」ボタンを押します。



¥ \$ ~~¥~~ £ € R ₹ ¥ \$ ~~¥~~ £ € ₪

# Step 4

## 支払状況を確認する Track your payment



### Tracking Link 追跡リンク :

The payment notifications emailed to the payer will contain a tracking link in which you can check your payment status.

支払予約を行った際に、追跡リンク付きのメールが送信されます。そのリンクから支払状況を追跡・確認できます。

### Email :

Flywire will send payment notifications to the payer's email when we receive your funds and when we deliver them to your institution.

フライワイヤーが資金を受け取った際及び、フライワイヤーが学校に資金を送金した際に、それぞれ支払者にメールが送信されます。

# Need help?

## 問い合わせ先

¥ \$ ~~¥~~ £ € R ₹ ¥ \$ ~~¥~~ £ € ₿

# Need help ? 問い合わせ先

## Flywire Customer Support フライワイヤー支払者サポート

- FAQ, Live Chat <https://help.flywire.com/hc/>
- Phone <https://help.flywire.com/hc/p/call-us>
- Email [support@flywire.com](mailto:support@flywire.com)

24/7 Multilingual Support

24時間365時間、多言語で対応



